



TOWN OF OXFORD

S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298

Minutes of regular meeting of Web Site Committee
Feb 1, 2007
Oxford Town Hall

Call to Order

Chairman Joe Rasberry called the meeting to order at 7:00 p.m.

Present: Committee: Joe Rasberry, David Manning, Joe Benedetto (by phone)
Not present: Anna Silva.
Others: None

Amendment of Agenda

None.

Approval of minutes

The minutes from the January meeting were approved. The minutes incorrectly stated that the February meeting would be Feb. 8.

Old Business

A letter is due from the First Selectman to all department and commission heads to copy Anna on any meeting notices, agendas and minutes so that they can be put on the website.

New Business

We discussed some options for the front page. Some suggestions were an RSS news feed, or highlights from the most recently added documents to the site. Joe Benedetto will explore the possibilities for discussion at the next meeting.

To keep the Civics pages more up to date, we discussed sending a reminder email once a year or so to the interested parties to check their pages and email the committee with any updates. David Manning to compile a list of contacts in the various groups.

Other Business

None.

Correspondence

All correspondence regarding updates to the information on the web site has been taken care of.

Audience of citizens

None.

Adjournment

The meeting was adjourned at 7:30 p.m.

Next meeting March 1, 2007.

Agenda

1. Call to order
2. Roll Call
3. Amendment of Agenda
4. Approval of minutes
5. Old Business
6. New Business
7. Other business
 - Comments from Chairman
 - Comments from Committee Secretary
 - Comments from Committee Members
8. Review of correspondence to Web Site Committee
9. Audience of citizens
10. Adjournment

Filed subject to approval

Respectfully submitted

David Manning